



Application for Employment

PLEASE PRINT THIS FORM; complete all parts, leaving any questions that aren't clear, you are not sure on, or would prefer not to answer.

This position requires a person with a flexible, out going personality, who enjoys contributing their best in a fast paced shop environment. This person must be reliable, punctual, hardworking and one who enjoys working with fine foods. An important part of the job is to taste products, so you need to enjoy tasting Cheeses, Pates, chocolates etc.

The job provides scope for a wide range of skills, and would suit someone with good customer skills. The job encompasses a wide range of tasks, and includes coffee and Tea making, along with cleaning and dusting duties. This position will be either shop based, or back of house picking and packing parcels for the web site.

This post requires a self starter, and the ideal candidate is able to work well within a team, and who can also work independently, and use initiative in performing all tasks.

It's a busy time, and you will need to be flexible, and enjoy a fast paced, ever changing work environment.

Personal Information;

Today's Date:

Position Applied for;

Available to Start on;

Name;

Your Address:

Email:

Telephone Number, and Best Home:
time to call

Mobile:

Time:

Time:

Highest Level of Education attained;

Please list any Work Experience;

This positions hours are:

As agreed at interview, leading to Full time from 29th November to 24th December

Please advise if there are any full days you are unavailable between October and December 24th;

Please advise if there are any half days you are unable to work;

This position will require shift work; shifts as below, or otherwise advised. Shift length will vary from 2-12 hours as required. Are you comfortable with this?

Possible Shifts are early; start at 07.00

Standard 8.45am

Normal 09.00

Late 10.00, 12:00 or 1.00pm

Please list any other information, experience or skills that you have, and feel may be relevant to this position;

Have you ever been fired, or asked to leave a previous job? Yes ☐ No ☐

Please explain, briefly, why you think you are a suitable candidate for this position

Salary Expectation:

Current Wage (Per Hour)

Expected Wage (Per Hour)

Please list briefly your interests and hobbies;

Please list two references other than relatives who we may contact to provide a reference.

Name _____

Name _____

Position _____

Position _____

Company _____

Company _____

Address _____

Address _____

Telephone (____) _____

Telephone (____) _____

Best time to call _____

Best time to Call _____

What means of transport would you use to travel to work?

Car ☐ Bus ☐ Motorbike ☐ Walk ☐

Please list the 3 things you most enjoyed about your previous job

- 1.
- 2.
- 3.

Please list the 3 things you disliked most about your previous job

- 1.
- 2.
- 3.

The Cheese and Wine Shop, being a Food premises, is a NON SMOKING environment.

As such, there is no facility on site to smoke. Does this present any problem for you?

Yes, this would be a problem ☐ No Problem ☐

Do you have any Food Allergies? Yes ☐ No ☐

During busy periods, Lunch times, will require a degree of flexibility. Does this present any problem? (Lunch break times from 30 minutes to 1 hour)

Yes ☐ No Problem ☐ Possibly ☐

During your work, you will be required to perform a wide range of tasks, which range from Cheese Cutting to Vacuuming to drink making, including Coffees, Teas, Milk Shakes etc. In addition, being a food handling post, there is significant cleaning and dusting duties required, including deep cleaning, Floor mopping and toilet and bathroom cleaning.

How do you feel about this?

Yes, some of these tasks could be a problem ☐ I have No Problem with any of these tasks ☐

Our Café is Opening in 2017; I understand that once the Café is open, that my role will broaden and will involve working in the Café. This may include all aspects of the Café operation, such as waitressing, tea and coffee making, food service, cleaning along with till and phone duties.

☐ Great, this is what I love ☐ Yes, this is me! I`d love to be involved with this as much as possible ☐ I am happy to work in the Café and Shop, but have no Café experience ☐ **NO!** Café work isn't for me, Shop based only.

Flexibility is required, and Shifts will be based on Café and Shop requirements. Shifts may be from 2-12 hours in duration.

☐ Great, this is what I love ☐ I am flexible, so no problem ☐ **NO!** I need very structured shifts

This position requires lifting of boxes, Cheeses, and other items, which on occasion can weigh upto 20kg; does this present any problem?

Yes, this would be a problem ☐ No Problem ☐

Statement

I verify that the above details I have provided are correct. I understand the physical, lifting, cleaning and hygiene requirements that this position requires, and that I am comfortable with them.

As such, I wish to be considered as a candidate for this position.

Signed;

Name;

Date;